

ROMA Coordinator's Group

November 28, 2007

Clare, MI

10:00 a.m. – 2:00 p.m.

Members Present:

Steve Cormier	Peg Davy	Tina Bilkovsky	Omawale Smith	Karen Falor
Barbara Zumsteg	Susan Bowen	Carol Shafto	Melissa Maeder	Justin Al-Igoc
Teresa Duhl*	Laura Rahmaad*	Russell Carson*	Greg Piazza	

Members Present via Internet

Carolynne Carlson	Billie Jo Dye	Judy Ballentine*	Chris Brady*	Susan Cervantes
Sherrie Gillespie	Karen Tolan	Bev Riley	Maureen Reeves	Sheila Washington-Bond

DHS Staff Present via Internet

Cathy Scarborough

MCAAA Staff:

Tony Alfaro

* RUG Members who attended Part II of the Agenda

Introductions

Introductions were done with everyone present and via internet

Agenda Review/Additions

None

Review of the July 17, 2007 Meeting Summary

None

ROMA Updates/Feedback from the Bureau

Cathy stated that all 30 agencies submitted a ROMA Plan for 2008. All but five plans have been reviewed by Cathy. There seems to be some confusion for the minimum requirements regarding the housing programs and we will address this in 2008.

Discussion followed on the Draft FY06 State Roll-up Report. Cathy indicated to the internet members present that she would mail them a copy by the end of the week and any and all comments/corrections should be e-mailed to her no later than December 3, 2007. Cathy also noted that the Michigan narratives submitted to NASCSP were not included in the Draft report.

Training

Discussion was held on the training needs going forward for 2008. It was decided that four 101 Trainings will be scheduled for next year. The dates for the 101 trainings are as follows: March 4/5 and 18/19 and April 17/18 and 21/22, 2008. The locations will be set in January 2008 and forwarded to coordinators via MCAAA. It was determined that we would have two 201 Trainings: May 15, 2008, which will be mid-state and May 29, 2008 in the Upper Peninsula. A ROMA 301 and Coordinators Training will be held on Thursday, August 7, 2008 at Mid Michigan Community Action Agency in Clare. This training will be a work session allowing agencies to get together and assist one another on the 2009 Plan submissions.

New Programs/Services being tracked through ROMA

Greg Piazza stated that OLHSA has the Prison Re-entry program and that it is focusing on jobs. NEMSCA and Ottawa County also noted that they are doing this program. HDC will be doing minimal assistance in this program and will be focusing on the housing portion of the program.

Annual Calendar for upcoming Coordinators Meetings

As of this time, no quarterly meeting is scheduled for March or April 2008. A meeting will be scheduled upon request to Steve Cormier at stevec@hdc-caro.org. The ROMA Users Group will meet in August 2008.

FY '07 CSBG-IS Survey Submission Training and Technical Assistance

Cathy Scarborough reported on the following items regarding the CSBG-IS Survey:

Instructions on Completing the Survey

Lexicon – which there are no changes for the new FY

Guide to Organizing and Reporting

Cathy stated that the CSBG-IS is due to the bureau by January 15, 2008. It is due to the feds by March 31, 2008. Make sure that when you mail the survey you are using the following address:

Cathy Scarborough
Bureau of CA & EO
Grand Tower – Suite 1314
235 S. Grand Avenue
P.O. Box 30037
Lansing, MI 48909

Cathy then went over all of the forms from the CSBG-IS Survey and noted any changes.

Adjourn

Meeting adjourned